

Observer Report

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Organization Observed	Park District
Observer	Susan Greenwood
Date	February 10, 2022
Meeting Time: X-Y	7:00 - 7:25 pm Executive Session started 7:26 pm
Meeting Held-In Person, Remote, Hybrid	In-person at Fort Hill Activity Center – Multipurpose Rooms, 20 Fort Hill Drive, Naperville, IL 60540
Meeting Observed- In Person, Livestream, Recorded	Livestream at https://www.youtube.com/channel/UCTzHRzL9qxHXKEkUGLEKew Recording began a couple minutes late - after the agenda items Call to Order; Pledge of Allegiance; and Roll Call (attendees captured by votes)

Attendees (note if remote)

Quorum (yes or no)	Yes
Elected	President Marie Todd; Vice President Mary Gibson, Commissioners: Rhonda Ansier, Rich Janor, Josh McBroom, Leslie Ruffing, Alison Thompson
Staff (list names/roles)	Brad Wilson, Executive Director; Bridget Tuft, Board Secretary; Derke Price, Legal Counsel
Press (list names)	Could not identify from video
Public (number)	Could not identify from video but don't think there were any present

General Observations _____

	Yes	No	Comments
Meeting start on time?	X		
Facilities large enough?	X		
Audience able to hear proceedings?	X		
Room ADA Compliant?			Presume yes, but hard to tell from recording

Illinois Open Meeting Act Requirements

	Yes	No	Comments
Meeting Notice Posted?	X		https://go.boarddocs.com/il/naperville/Board.nsf/Public#
Agenda Posted 48 hours prior to meeting?	X		Emailed to anyone who was registered, also available at https://go.boarddocs.com/il/naperville/Board.nsf/Public#
Agenda clearly describes items to be discussed?	X		
Meeting packet available to the public before meeting?	X		Available upon registration or on following links at https://go.boarddocs.com/il/naperville/Board.nsf/Public#
Minutes from previous meetings posted?	X		https://go.boarddocs.com/il/naperville/Board.nsf/Public#
Public Comment encouraged?	X		No public comment
Public treated respectfully?			There didn't seem to be any members of the public at the meeting

Business Transactions

Agenda and Packet Found Where	Available upon registration or on following links at https://www.napervilleparks.org/boardmeetings
Meetings Streamed and Archived Where	Naperville Park District YouTube channel: https://go.boarddocs.com/il/naperville/Board.nsf/Public
Closed Session Notes From Agenda	None
Business Transacted	<ol style="list-style-type: none">1. Call to Order, Pledge of Allegiance and Roll Call took place.2. Matters from the Public- none.3. Updates and Reports<ol style="list-style-type: none">3.1 Riverwalk Commission, Vice President Gibson The commission received updates about the repairs on Moser Tower and discussed the 2031 Riverwalk Master Plan3.2 Finance Committee, Commissioners McBroom and Ruffing The commission met and reviewed the district's financial policies. No major changes were suggested by staff or the committee. The policies will be reviewed at the next meeting and approved in March.3.3 Legislative Committee, Commissioners Janor, Ruffing and Thompson The commission didn't meet but the members attended a parks state-wide video meeting where state legislators applauded the work done by parks.3.4 Parks and Recreation Committee, Commissioners Ansier and Thompson The commission reviewed the master plan for the garden plots and a community interest survey will be going out soon.3.5 Board President, Marie Todd No report3.6 IAPD/IPRA Conference Reports Leslie Ruffing and Mary Gibson attended the conferences and enjoyed workshops about being a board member and best practices.3.7 Executive Director, Brad Wilson His first report as the new executive director. He noted that the Park District's Annual Report is presented this year as a podcast. The seven episodes have a Rebuilding and Renewing theme. The Parks Department will hold an employment fair, Feb. 26. Registration for the pre-schools is underway. Planning is underway for this summer's Farmers Market. Registration for baseball and softball will start March 8. Next issue of the digital guide will be issued March 9.4.1 December 2021 <u>Treasurer's Report Approved 7-0</u>5. <u>Consent Agenda approved unanimously 7-0</u><ol style="list-style-type: none">5.1 Approve January 2022 disbursements in the amount of \$3,328,668.375.2 Approve January 2022 disbursements made through the Bank of America Purchasing Card Program in the amount of \$212,133.545.3 Approve January 2021 customer refunds in the amount of \$2,787.845.4 Approve January 20, 2022 Regular Meeting Minutes5.5 Approve January 20, 2022 Executive Session (Closed) Meeting Minutes

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- 5.6 Award the contract for the Administration Building IT Server Room Cooling Unit Installation project to Oak Brook Mechanical Services, Inc. in the amount of \$62,737.50
 - 5.7 Award the contract for the DuPage River Sports Complex Fields #3 and #5 Fence Improvements and Nike Sports Complex Synthetic Turf Field Fence Fabric Replacement Project to Proline Fence Company in the amount of \$235,401.60
 - 5.8 Award the contract for the Frontier Sports Complex Ballfield Hub Sports Lighting Renovation project to Musco Sports Lighting, LLC (Musco) in the amount of \$689,600
 - 5.9 Award the contract for the Frontier Sports Complex Fitness Court Equipment Installation project to Integral Construction, Inc. in the amount of \$28,320
 - 5.10 Authorize the Executive Director to issue a Purchase Order to Cunningham Recreation in the amount of \$90,970.80 for play equipment for the Naper Commons Park Playground Development project
 - 5.11 Authorize the Executive Director to issue a Purchase Order to Classic Recreation in the amount of \$48,858.00 for two shelters for the Naper Commons Park project
 - 5.12 Approve 2021 Cash-In-Lieu Fund - Annual Report for the fiscal year January 1, 2021 to December 31, 2021
 - 5.13 Approve Resolution 22-02: Naming Multipurpose Room #4 at the Fort Hill Activity Center "Harris Fawell Multipurpose Room"
 - 5.14 Award the contract for the 2022 T-shirt Bid - Base Bid to Sunburst Sportswear in the amount of \$43,632.43
 - 5.15 Award the contract for the 2022 T-shirt Bid - Alternate #1 Bid to Express Press in the amount of \$19,807.14
 - 5.16 Reject the bid from Integral Construction, Inc. for failure to submit a responsive bid, and to award the contract for the Springbrook Golf Course 2022 Renovation project to Wadsworth Golf Construction, Inc. in the amount of \$3,545,447
 - 5.17 Approve Ordinance 1014: Declaration of Surplus Property

6. Unfinished Business- none.

New Business

7.1 Approval of Resolution 22-03: Reaffirming the Commitment of the Naperville Park District to Diversity, Equity and Inclusivity
Motion passed with discussion 7-0. Commissioners McBroom and Janor noted that there was not any call to action in the motion, no mention of areas that are lacking. After discussion Commissioners Mary Gibson and Rhonda Ansier agreed to bring a plan to the board that would include actions.

7.2 Approval of Resolution 22-04: Concerning the Manner of Seeking Compliance with Executive Order 21-22 at Naperville Park District Indoor Public Places
Motion defeated without discussion 2-5 Janor, McBroom voted Aye; Ansier, Gibson, Ruffing, Thompson, Todd, Nye

7:25 pm Board went into Executive Session to discuss land purchase.

Any Issues Discussed That Have Implications for LWV?

First meeting of new Executive Director Brad Wilson

Next Meetings

February 24, 2022, 6:30 p.m., Fort Hill Activity Center Multipurpose Rooms

Report Reviewed By

Anne Mathews
