

Observer Report

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Organization Observed

District 203

Observer

Marcy Troy

Date

September 6, 2022

Meeting Time: X-Y

7:05 - 7:36 pm

**Meeting Held-In Person,
Remote, Hybrid**

In Person

**Meeting Observed- In Person,
Livestream, Recorded**

In Person, Recorded

Attendees (note if remote)

Quorum (yes or no)

Yes

Elected

Kristin Fitzgerald, Kristine Gericke, Donna Wandke, Joe Kozminski, Tony Casey, Amanda McMillen, Charles Cush

Staff (list names/roles)

Dan Bridges, Superintendent; Susan Patton, Assistant to the Superintendent; Roger Brunelle, Chief Information Officer; Michael Frances, Chief Financial Officer; Chala Holland, Assistant Superintendent for Administrative Services/High Schools; Dr. Rakeda Leaks, Executive Director of Diversity and Inclusion; Alex Mayster, Executive Director for Communications; Patrick Nolten, Assistant Superintendent for Assessment and Accountability; Bob Ross, Chief Human Resources Officer; Chuck Freundt, Assistant Superintendent for Administrative Services/Elementary; and Lisa Xagas, Assistant Superintendent for Student Services; Allison Boutet, Assistant Superintendent of Administrative Services for Junior High Schools;

Jayne Willard, Assistant Superintendent for Curriculum and Instruction

Press (list names)

NCTV, Chicago Tribune

Public (number)

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General Observations _____

	Yes	No	Comments
Meeting start on time?		x	7:05 start
Facilities large enough?	x		
Audience able to hear proceedings?	x		
Room ADA Compliant?	x		

Illinois Open Meeting Act Requirements

	Yes	No	Comments
Meeting Notice Posted?	x		
Agenda Posted 48 hours prior to meeting?	x		
Agenda clearly describes items to be discussed?	x		
Meeting packet available to the public before meeting?	x		Meeting Packet
Minutes from previous meetings posted?	x		On website, after the second meeting of the following month
Public Comment encouraged?	x		
Public treated respectfully?	x		

Business Transactions


Agenda and Packet Found Where

Meetings Streamed and Archived Where

Closed Session Notes From Agenda

Business Transacted

[Agenda](#)

 Naperville 203 Board Meeting 9/6/22

2.01 Pursuant to 5 ILCS120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District.

2.02 Pursuant to 5 ILCS 120/2(c)(8) Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

2.03 Pursuant to 5 ILCS 120/2(c)(11) Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal.

3.01 Welcome and Mission

3.02 Roll Call

3.03 Pledge of Allegiance

4. Recognition

4.01 Good News

School year 2022-2023 off to good start

More than 50 businesses have committed to inaugural Career Motivate for 8th graders. This is an event on October 21 designed to motivate students to do career exploration and planning by providing students an opportunity to interact with participating businesses. All are encouraged to urge local businesses to sign up for this event.

5. Public Comment

5.01

None in person

Several comments submitted by email

6. Action by Consent

6.01 Adoption of Personnel Report

Approved 7 Ays, 0 Nays

7. Communications

7.01 Superintendent/Staff/School Report

First of two new advisory councils held last week. First conversations were positive. First meeting was the District Leadership Council which discussed successes, challenges, and began to build relationships. The Community Leadership Council provided the community with updates of some initiatives for the school year. Looking forward to continued positive collaboration.

7.02 President's Report

President referenced the prior report and stated how much voices from staff and community are valued.

7.03 Board of Education Reports

None

8. Discussion without Action

8.01 Review School Calendar Criteria

Challenging to create a calendar to satisfy all groups. Criteria was discussed; 2024-25 calendar will be drafted and shared at upcoming meetings. Dr. Nolton has been working on this with staff, parents and other groups. Request for color coding to draw attention to certain dates.

Process and feedback also discussed. Can staff receive a draft to make them more aware? Discussion about the historic starting of the school year on a Wednesday. Importance of a natural break between semesters for high school students was discussed. Discussion to avoid having staff come back at the end of the week before students come back after the weekend.

8.02 IT Improvement Plan

Technology capital improvement plan is being updated to support technology in our schools. This is part of the overall IT budget and provides high visibility into technology investments in current and future years. PPT shown which detailed expenses which are included and what is not included.

\$10.3 million current yearly budget; this is 3.3% of the total district budget.

Total capital IT expenditures represent about 32.3% of total IT budget R. Brunelle PPT showed current costs, this year's projected cost, as well as best estimates for the next three years, through 2027.

Also discussed what has changed since last presentation 23-24 plan will be acted upon at next meeting

8.03 Policy Manual Updates

D203 subscribes to the policy manual updating service, Press Plus, ensures that updates are consistent. Have received issues 108 and 109. Administration is in the process of reviewing those. Updates will be required by the end of December. Superintendent Bridges recommends that policies be approved as presented as Mrs. Patton has reviewed and noted that only legal reference or cross reference policies have been updated; no change to content of policy. Bridges recommends this approval consideration also be made on the Consent agenda in the future. This ensures Policy Manual is always current with updates.

9. Discussion With Action

9.01 Consideration of Board of Education Expenses

Expenses submitted for a Joint Annual conference that was attended. Approved 7 Ays, 0 Nays

9.02 Travel Expenses

Educators sent to an agricultural conference for which expenses exceeded the amount by about \$250.

Approved 7 Ays, 0 Nays

10. Old Business

None

11. New Business

None

12. Upcoming Events

12.01 Schedule of Events

Sept 15, 2022; Partners in Growth Breakfast hosting a number of community partners and volunteers

Sept. 19, 2022; next board meeting will be on a Monday

13. Adjournment

Any Issues Discussed That Have Implications for LWV?

None

Next Meetings

Sept. 19, 2022

Report Reviewed By

Anne Mathews
