

Observer Report

Organization Observed

Park District

Observer

Susan Greenwood

Date

Sept. 8, 2022

Meeting Time: X-Y

6:30 pm to 7:21

**Meeting Held-In Person,
Remote, Hybrid**

In-person at Fort Hill Activity Center – Multipurpose Rooms, 20 Fort Hill Drive, Naperville, IL 60540

**Meeting Observed- In Person,
Livestream, Recorded**

Livestream at www.youtube.com/channel/UCTzHRzL9qxHXKEkUGLEkelw
And Recorded

Attendees (note if remote)

Quorum (yes or no)

Yes

Elected

Mary Gibson, President
Leslie Ruffing, Vice President
Rhonda Ansier, Commissioner
Rich Janor, Commissioner
Josh McBroom, Commissioner
Alison Thompson, Commissioner
Marie Todd, Commissioner

Staff (list names/roles)

Executive Staff:
Brad Wilson, Executive Director
Kevin Carlson, Golf Director
Andrea Coates, Recreation and Facilities Director
Sameera Luthman, Marketing and Communications Director
Steven Mertes, Information Technology Director
Tim Quigley, Parks Director
Steve Schindlbeck, Park Police Chief
Katie Sepe, Human Resources Director
Eric Shutes, Planning Director

Jeremy Link, Accounting Manager
Staff/Other:
 Robert Rago, IT Staff
 Derke Price, Legal Counsel
 Bridget Tuft, Executive Assistant/Board
 Secretary

Press (list names)

Could not identify from video

Public (number)

Could not identify from video

General Observations _____

	Yes	No	Comments
Meeting start on time?	Yes		6:31 pm
Facilities large enough?	Yes		
Audience able to hear proceedings?			Could not identify from video
Room ADA Compliant?			Presume yes, but I have not yet been to this facility

Illinois Open Meeting Act Requirements

	Yes	No	Comments
Meeting Notice Posted?	Yes		
Agenda Posted 48 hours prior to meeting?	Yes		Emailed to anyone who has registered; may also available at https://go.boarddocs.com/il/naperville/Board.nsf/Public
Agenda clearly describes items to be discussed?	Yes		
Meeting packet available to the public before meeting?	Yes		Available upon registration at https://www.napervilleparks.org/boardmeetings or on following links at https://go.boarddocs.com/il/naperville/Board.nsf/Public
Minutes from previous meetings posted?	Yes		At https://go.boarddocs.com/il/naperville/Board.nsf/Public
Public Comment encouraged?	Yes		

Public treated respectfully?	Yes		
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Business Transactions

Agenda and Packet Found Where

Available upon registration or on following links at <https://www.napervilleparks.org/boardmeetings>

Meetings Streamed and Archived Where

Naperville Park District YouTube channel: <https://www.youtube.com/channel/UCTzHRzL9qxHXKEKUGLEkelw>

Closed Session Notes From Agenda

Updates and Reports

3.1 Riverwalk Commission
 President Gibson reported that the Commission has not met since our last update, but the next meeting is scheduled for September 14th, at 7:30 a.m. at the Naperville Municipal Center lunchroom.

3.2 Finance Committee, Commissioner McBroom and Vice President Ruffing
 No report.

3.3 Legislative Committee, Commissioner Thompson and Vice President Ruffing
 Commissioner Thompson reported that the committee discussed the 2023-2024 IAPD/IPRA Joint Legislative Survey which serves to identify those issues relevant to park districts. A survey response is due on September 16th. The committee also discussed pending drone legislation and river access and two important grants including one to be applied toward the Brooks Crossing restoration and one from Will County to offset COVID expenses. The committee also reviewed recent meetings with local legislators and discussed future outreach opportunities.

3.4 Parks and Recreation Committee, Commissioners Ansier, Janor and Todd
 Commissioner Ansier updated that the committee met just prior to tonight's regular meeting and discussed several items. Communication is being developed to inform and educate residents regarding invasive plant removal projects, starting online. It was also announced that a group is interested in donating sound equipment to the District, for use at Knoch Park ballfields. The committee received staff updates regarding the pickleball installation project at Frontier Sports

Business Transacted

Complex, the updated timeline for the Gold Star Memorial installation anticipated for next spring, and an update regarding the Ranch View tennis courts improvements project.

The Recreation Department reported that there are two more "A Night at the Movies" events scheduled and that Centennial Beach is closed for the season but paddleboats are still running on weekends and the splash pads will remain open through the end of the month, when temperatures are at least 70 degrees. The department is also participating with the City in an outreach program for seniors to promote senior programming. The Springbrook Golf Course renovation construction is still going well, and the Parks Department continues to struggle to procure vehicles and equipment and is looking at alternative options. Bids for garbage and recycling services and contract mowing will be released soon. Marketing continues to pursue sponsorship opportunities. The committee is scheduled to meet next on October 13th.

3.5 Board President

No report.

3.6 Executive Director

Executive Director Wilson provided updates on upcoming Park District programs

Treasurer's Report

Action and Motion Requested:

Vice President Ruffing moved to approve the July 2022 Treasurer's Report at 7:06 p.m. Seconded by Commissioner Thompson.

Roll Call Vote on Motion

YES: Ruffing, Thompson, Ansier, Janor, McBroom, Todd, Gibson

NO: None

ABSENT: None

(Motion carried)

5. Consent Agenda - The Executive Director warrants that all Consent Agenda Items reports and memoranda comply with Board Policy.

5.1 Approve August 2022 disbursements in the amount of \$1,243,522.83

5.2 Approve August Fintech disbursements in the amount of \$4,469.45

5.3 Approve August 2022 customer refunds in the amount of \$1,490.40

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- 5.4 Approve August 25, 2022 Regular Meeting Minutes
- 5.5 Approve Naperville Park District Personnel Policies 02-21 Diversity and Inclusion in the Workplace and 02-22 Transgender Employment, and revisions to Policies 02-03 Americans with Disabilities Act and 07-05 Proper Dress and Appearance
- 5.6 Approve Ordinance 1022: Annexation of the Property Known as the The Belvedere, 24254 111th Street
- 5.7 Approve Ordinance 1023: Authorizing Addendum #6 to that Commercial Lease for 2244 West 95th Street, Naperville, Illinois, Approved by Ordinance 789
- 5.8 Award the contract for the DuPage River Sports Complex Ballfield #4 Renovation project to Sportsfields, Inc. in the amount of \$72,710.00
- 5.9 Award the contract for the Frontier Sports Complex Fields #7 and #8 Structure Repairs project to MC Building, Inc. in the amount of \$57,487.50
- 5.10 Award the contract for the Frontier Sports Complex Rothermel Family Pickleball Courts Installation project, including Alternate #1 for the renovation of two existing basketball courts, to Innovation Landscape, Inc. in the amount of \$564,330.00
- 5.11 Authorize the Executive Director to issue a Purchase Order to Poligon Corp. in the amount of \$53,937.47 for dugout shelters for the Nike Sports Complex Ballfield Improvements project, procured through the District's membership in the Sourcewell purchasing network
- 5.12 President Gibson requested Item 5.10 be removed and Commissioner McBroom requested Item 5.5 be removed from the Consent Agenda for separate consideration.

5.13 Accept Consent Agenda Items

Action and Motion Requested:

Vice President Ruffing moved to accept Consent Agenda Items 5.1 through 5.4, 5.6 through 5.9, and 5.11, at 7:09 p.m. Seconded by Commissioner Todd.

Roll Call Vote on Motion

YES: Ruffing, Todd, Ansier, Janor, McBroom, Thompson, Gibson

NO: None

ABSENT: None

(Motion carried)

5.14 Approve Consent Agenda Items

Action and Motion Requested:

Vice President Ruffing moved to approve Consent Agenda Items 5.1 through 5.4, 5.6 through 5.9, and 5.11, at 7:10 p.m. Seconded by Commissioner Todd.

Voice Vote on Motion

YES: Ruffing, Todd, Ansier, Janor, McBroom, Thompson, Gibson

NO: None

ABSENT: None

(Motion carried)

Unfinished Business

6.1 Approve Item 5.5 from Consent Agenda Above

Action and Motion Requested:

Vice President Ruffing moved to approve Naperville Park District Personnel Policies 02-21 Diversity and Inclusion in the Workplace and 02-22 Transgender Employment, and revisions to Policies 02-03 Americans with Disabilities Act and 07-05 Proper Dress and Appearance, at 7:13 p.m. Seconded by Commissioner Thompson.

Discussion: Commissioner McBroom expressed concern that the District could be exposed to liability based on a recent court case in Ohio that awarded damages to an employer who argued it violated their beliefs to refer to an employee by their stated gender identity. Attorney Price advised that unlike Ohio, Illinois' Equal Rights Amendment protects the right to be addressed according to a stated gender identity, at least in the workplace, interpreted in Illinois courts and evidenced in at least one recent case.

Roll Call Vote on Motion

YES: Ruffing, Thompson, Ansier, Janor, McBroom, Todd, Gibson

NO: None

ABSENT: None

(Motion carried)

6.2 Approve Item 5.10 from Consent Agenda

Action and Motion Requested:

Vice President Ruffing moved to award the contract for the Frontier Sports Complex Rothermel Family Pickleball Courts Installation project, including Alternate #1 for the renovation of two existing basketball courts, to Innovation Landscape, Inc. in the amount of \$564,330.00, at 7:14 p.m. Seconded

by Commissioner Thompson.

Discussion: A letter from Ms. Kelli Lord was read detailing objections to the renovations to the pickleball and basketball courts. She felt that expanding the courts would result in more consistent noise for the residents who's homes back into the complex. In response to her letter, Director Eric Shutes, Planning Director, provided additional background regarding concerns about noise levels associated with these types of courts. Staff is confident that based on similar projects, the distance from residences and the topography of Frontier Sports Complex, noise from play should not impact neighbors. After further board discussion, the consensus was to assess the noise levels after the project is completed, and consider additional noise abatement options if warranted.

Roll Call Vote on Motion

YES: Ruffing, Todd, Ansier, Janor, McBroom, Thompson, Gibson

NO: None

ABSENT: None
(Motion carried)

Adjournment

Action and Motion Requested:

Vice President Ruffing moved to adjourn the September 8, 2022 Regular Meeting at 7:26 p.m. Seconded by Commissioner Thompson.

Voice Vote on Motion

YES: Ruffing, Thompson, Ansier, Janor, McBroom, Todd, Gibson

NO: None

ABSENT: None
(Motion carried)

Any Issues Discussed That Have Implications for LWV?

No

Next Meetings

Sept. 22, 2022 at 7:00 pm, Fort Hill Activity Center

Report Reviewed By

Anne Mathews
